**COOMANDOOK AREA SCHOOL**

Principal: Maddie McGinty

Sub School Contacts:
- Rec – Yr 5: Danielle Keller
- Yrs 6 – 9: Karen Packer
- Years 10 – 12: David Sonntag
- Christian Pastoral Support Worker: Carelle Poole
- Youth Worker: Stacy Seidel
- Phone: 85733007

**SCHOOL BEHAVIOUR CODE AND DISCIPLINE POLICY**

The Department of Education and Child Development (DECD) School Discipline Policy provides a framework for managing student behaviour and for creating safe, caring, orderly and productive learning communities.

Coomandook Area School has developed its Student Behaviour Management Code in partnership with parents, students and teachers. It reflects the DECD’s School Discipline Policy and community values relating to student behaviour and the school’s management of it.

**STUDENT BEHAVIOUR MANAGEMENT CODE**

**School Partnership**

- Create a safe, caring orderly and productive learning environment
- Provide students with opportunities and support to experience success
- Promote responsible student behaviour through:
  - Courtesy
  - Consideration
  - Cooperation

A partnership between staff, students and their families is necessary for developing responsible choices of behaviour.
SCHOOL RULES

Students have the right to learn.
Teachers have the right to teach.

Treatment Rule:
We will respect our own and other people’s feelings, differences and belongings.

Movement Rule:
We will move around the school sensibly.

Safety Rule:
We will use equipment safely and practise safe behaviours.

Learning Rule:
We will help ourselves and others learn in the best ways we know.

Communication Rule:
We will speak positively to and about other people, and use active listening skills.

School Environment Rule:
We will take pride in the school environment and equipment.

Conflict Solving:
We will solve conflicts without violence.

ACKNOWLEDGMENT OF APPROPRIATE BEHAVIOUR

This should be a whole community commitment and may include:
- verbal encouragement, handshake or smile
- sticker or stamp
- special privileges, eg. free activity
- written note in the diary or certificate
- recognition at assembly or in newsletter.

Staff, students and families should work in partnership to acknowledge appropriate behaviour.

CLASSROOM STUDENT BEHAVIOUR MANAGEMENT

Dependent upon the developmental stage of the student, the frequency and severity of behaviour.

Step 1
Classroom strategies used by teacher: such as eye contact, feedback, rule rehearsal, verbal warning, yard duty.

Step 2
In class time out: Student to reflect upon his/her behaviour, counselling between student and teacher, and student returns to main body of the classroom.
Junior School Buddy Class – time out in another classroom

Step 3
Yellow Card: Student is sent to the Focus Area to complete a Reflection Sheet and stays there for that lesson. A meeting time will be organised between student and teacher to arrange for classroom return.
If a student receives two Yellow Cards within 10 weeks, he/she will be ineligible for an extra curriculum activity for the next 10 weeks.

Step 4
Student Development Plan: Student sent to Focus Area three times per term will be put on a Student Development Plan.

Step 5
Suspension: For a serious breakage of school rules or breaking the Student Development Plan.

Step 6
Exclusion: If a student is suspended for a total of up to 15 days, or the student breaks a school rule in a manner very dangerous to others.

Note: Straight to Step 5 or 6
There is no tolerance of abusive harassment towards teachers and students, pornography, violence, possessing or using cigarettes, alcohol or drugs.

YARD BEHAVIOUR MANAGEMENT

Detention
Level 1: Warning
Level 2: Walk with the teacher OR sit out.
Level 3: Detention for 20 minutes lunch.
A stamp will be placed in the diary to inform parents of the reason for Detention.

Detention may also be used for non-compliance with uniform and minor class infringements such as diary not signed, homework not completed etc.

BUS STUDENT BEHAVIOUR MANAGEMENT

All bus issues are reported to the Principal. The Principal will deal with them on an individual basis using the process:
1. Warning
2. Contact Parent/Caregivers
3. Suspension of use of bus

Students are given rules sheets early in year.

HARASSMENT, BULLYING AND GRIEVANCE PROCEDURES

What can harassed and bullied students do?
- Ask the person to stop the behaviour
- Talk to a friend/adult
- Report the behaviour to a Counsellor, Teacher or Principal

The student behaviour management steps will be engaged if harassment and bullying continues.