



Coomandook Area School

"Striving To Make The Difference"

POLICY DOCUMENT

BEHAVIOUR MANAGEMENT POLICY- BUS TRAVELLERS

It is the right of all school bus travellers to have the safest possible service provided.

The driver will treat all students respectfully and in turn will be treated respectfully by all students.

It is the responsibility of all bus users to ensure that the driver is able to perform his/her duties free from distraction and worry about the conduct of passengers.

In order for this to occur the following rules apply to all bus passengers.

1. Enter and leave the bus in a safe and respectful manner.
2. Remain in your allocated seat, facing forward at all times.
3. Seatbelts must be worn at all times.
4. Do not annoy any passengers or the driver.
5. Respect all property – Do not damage the bus or any other items on the bus.
6. Talk at a normal volume without the use of offensive language.
7. Do not throw any items, either inside or outside the bus.
8. No eating or drinking, except water.
9. Place bags at your feet or under seat, not in the aisles.

In addition to obeying these rules senior students could assist by reporting breaches of these rules to the driver.

The driver is responsible for managing behaviour on the bus. It is expected that minor breaches of the rules will be addressed and when these are repeated, they will be documented by the driver. The driver will report serious breaches of these rules, and any incident or concern that interferes with the safe operation of the bus, to the Principal or nominee of the school.

Students cannot be allowed to distract the driver or endanger other passengers.

The Principal or nominee of the school will investigate any reported issue and if it is substantiated the following procedure will be used.

Step 1	1 st three incidents	formal warning (written letter posted home)
Step 2	4 th incident	1 - 3 day suspension from bus travel (depending on offence)
Step 3	5 th incident	1 week suspension from bus travel
Step 4	Further incidents	1 month suspension from bus travel

At the second and subsequent incidents parents will be contacted by phone and the suspension is effective from the time of contact.

In the case of a serious breach of the rules, Step 1 and/or Step 2, and/or Step 3 may be omitted after consultation.

If the parent believes that an injustice has occurred they may use the school's grievance procedure to address this.

