COOMANDOOK AREA SCHOOL

BEHAVIOUR MANAGEMENT POLICY- BUS TRAVELLERS

It is the right of all school bus travellers to have the safest possible service provided. The driver will treat all students respectfully and in turn will be treated respectfully by all students. It is the responsibility of all bus users to ensure that the driver is able to perform his/her duties free from distraction and worry about the conduct of passengers. In order for this to occur the following rules apply to all bus passengers.

1. Enter and leave the bus in an orderly manner.
2. Remain in allocated seats at all times facing forward and remain in seat.
3. Seatbelts must be worn at all times.
4. Do not interfere with, or annoy any passengers including the driver.
5. Do not damage the bus or any equipment on the bus.
6. Talk at a normal classroom level and no abusive language or gestures.
7. No throwing anything, both inside or outside of the bus.
8. No eating or drinking unless bus driver’s permission is given.
9. Place bags on the rack or under the seats - not in the aisles.

In addition to obeying these rules senior students could assist by reporting breaches of these rules to the driver.

The driver is responsible for managing behaviour on the bus. It is expected that minor breaches of the rules will be addressed and when these are repeated, they will be documented by the driver. The driver will report serious breaches of these rules, and any incident or concern that interferes with the safe operation of the bus, to the Principal or nominee of the school.

Students cannot be allowed to distract the driver or endanger other passengers.

The Principal or nominee of the school will investigate any reported issue and if it is substantiated the following procedure will be used.

Step 1 1st three incidents formal warning (written letter posted home)
Step 2 4th incident 1 - 3 day suspension from bus travel (depending on offence)
Step 3 5th incident 1 week suspension from bus travel
Step 4 Further incidents 1 month suspension from bus travel

At the second and subsequent incidents parents will be contacted by phone and the suspension is effective from the time of contact.

In the case of a serious breach of the rules, Step 1 and/or Step 2, and/or Step 3 may be omitted after consultation.

If the parent believes that an injustice has occurred they may use the school's grievance procedure to address this.

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